

Amusement Park Emergency Response Checklist

Safety & Compliance

DATE ____/____/____	TIME OF INCIDENT	EMERGENCY TYPE	LOCATION	OPERATIONS LEAD
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IMMEDIATE ACTIONS

- E-stop activated (if ride incident) Done N/A
- Area secured and cordoned off
- Emergency services called (if needed)
- Park first responders dispatched
- Operations manager notified
- Radio channel switched to emergency

GUEST MANAGEMENT

- Affected guests moved to safe area
- Queue line cleared if needed
- Witness details collected
- Guest relations notified
- Surrounding attractions assessed
- PA announcements made (if park-wide)

RIDE EVACUATION (IF APPLICABLE)

- Riders accounted for — headcount
- Evacuation method selected
- Evacuation team assembled
- Riders safely removed from ride
- Medical screening of all riders
- Ride locked out and tagged

SEVERE WEATHER RESPONSE

 Weather alert monitored Active N/A

	DONE	N/A		DONE	N/A
Outdoor rides shut down	<input type="radio"/>	<input type="radio"/>	Temporary structures secured	<input type="radio"/>	<input type="radio"/>
Guests directed to shelter locations	<input type="radio"/>	<input type="radio"/>	All-clear issued before reopening	<input type="radio"/>	<input type="radio"/>

DOCUMENTATION & NOTIFICATION

- Incident report form started
- Photos / video of scene
- CCTV footage preserved
- Senior management notified
- Insurance carrier notified (if injury)
- Regulatory authority notified (if required)

Operations lead signature _____

Park general manager sign-off _____

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Notes

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