

# Construction Hot Work Permit Checklist

Safety & Compliance

DATE	TIME PERMIT ISSUED	LOCATION / AREA	WORK DESCRIPTION	PERMIT ISSUED BY
___/___/___				

## FIRE HAZARD ASSESSMENT

Sprinkler system in service  OK  Not OK  N/A

	OK	NOT OK
Hot work area free of combustibles	<input type="radio"/>	<input type="radio"/>
Combustibles within 11 m covered or removed	<input type="radio"/>	<input type="radio"/>
Floor swept clean of debris	<input type="radio"/>	<input type="radio"/>
Wall and floor openings covered <input type="checkbox"/> OK <input type="checkbox"/> Not OK <input type="checkbox"/> N/A		
Flammable liquids and gases removed <input type="checkbox"/> OK <input type="checkbox"/> Not OK		

## FIRE PROTECTION

	OK	NOT OK
Fire extinguisher within 3 m of work	<input type="radio"/>	<input type="radio"/>
Fire blanket available	<input type="radio"/>	<input type="radio"/>
Charged hose line available (if indoors) <input type="checkbox"/> OK <input type="checkbox"/> Not OK <input type="checkbox"/> N/A		
Nearest fire alarm identified <input type="checkbox"/> OK <input type="checkbox"/> Not OK		

## VENTILATION

	OK	NOT OK	N/A
Adequate ventilation for fumes <input type="checkbox"/> OK <input type="checkbox"/> Not OK			
Confined space permit (if applicable)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exhaust extraction positioned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## PPE & EQUIPMENT

	OK	NOT OK	OK	NOT OK
Welding helmet / shield <input type="checkbox"/> OK <input type="checkbox"/> Not OK <input type="checkbox"/> N/A				
Welding gloves and jacket	<input type="radio"/>	<input type="radio"/>	Welding screens erected	<input type="radio"/>
Safety glasses under helmet	<input type="radio"/>	<input type="radio"/>	Equipment in good condition	<input type="radio"/>

## FIRE WATCH

Fire watch person assigned \_\_\_\_\_

Fire watch trained on extinguisher use

Fire watch will remain 60 min after work ends

Fire watch has clear communication method

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**AUTHORISATION**

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All conditions met — hot work authorised

Permit valid from (time)

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Permit valid until (time)

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Permit issuer signature

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Operator signature

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**POST-WORK**

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Fire watch maintained for 60 min after

Area inspected — no smouldering

Permit closed at (time)

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Fire watch signature

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**Notes**

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