

Food Production Packaging Inspection Checklist

Quality Control

DATE ____/____/____	PRODUCT NAME	LINE	BATCH / LOT	INSPECTOR
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LABEL VERIFICATION

 Correct label for this product Correct Wrong label

	OK	ERROR		OK	ERROR
Product name and description correct	<input type="radio"/>	<input type="radio"/>	Net weight or volume statement correct	<input type="radio"/>	<input type="radio"/>
Ingredient list matches formulation	<input type="radio"/>	<input type="radio"/>	Storage instructions correct	<input type="radio"/>	<input type="radio"/>
Allergens correctly declared and emphasised	<input type="radio"/>	<input type="radio"/>	Country of origin correct	<input type="radio"/>	<input type="radio"/>
Nutrition panel correct	<input type="radio"/>	<input type="radio"/>			

DATE CODES & TRACEABILITY

 Best-before or use-by date printed OK Missing

 Date is correct for this production date OK Wrong date

 Date legible and in correct position OK Illegible

 Lot/batch code printed OK Missing

 Barcode scannable at first pass OK Scan fail

SEAL & PACKAGING INTEGRITY

 Seal complete — no channels or gaps OK Defect

 Seal strength adequate — pull test OK Weak

 No product in seal area OK Contaminated seal

 Package not wrinkled, torn, or dented OK Defect

 Vacuum or MAP reading correct OK Out of spec N/A

 Tamper-evident feature intact OK Issue N/A

WEIGHT & COUNT

Net weight of sample _____ g

Target net weight _____ g

 Within tolerance OK Under — adjust

 Piece count correct OK Short N/A

 Checkweigher calibrated and rejecting OK Issue

RELEASE DECISION

 All checks passed — product released Released Held — defects above

Defects found and corrected _____

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Inspector signature

QA manager release

Notes

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