

Joint Commission Readiness Checklist

Quality Control | US

DATE ___/___/___	PATIENT ID (DE-IDENTIFIED)	TRACER CONDUCTED BY	DEPARTMENTS TRACED
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PATIENT IDENTIFICATION & RIGHTS

	OBSERVED	NOT OBSERVED		OBSERVED	NOT OBSERVED
Two identifiers used before any intervention <small>NPSG.01.01.01</small>	<input type="radio"/>	<input type="radio"/>	Consent on file for procedures	<input type="radio"/>	<input type="radio"/>
Wristband matches record	<input type="radio"/>	<input type="radio"/>	Privacy maintained during care delivery	<input type="radio"/>	<input type="radio"/>
Patient can describe their care plan	<input type="radio"/>	<input type="radio"/>			
Interpreter services used when needed	<input type="checkbox"/> Observed	<input type="checkbox"/> Not observed	<input type="checkbox"/> N/A		

CLINICAL RECORD REVIEW

	COMPLIANT	GAP		COMPLIANT	GAP
H&P completed within 24 hrs of admission	<input type="radio"/>	<input type="radio"/>	Fall risk assessment and interventions	<input type="radio"/>	<input type="radio"/>
Nursing assessment within defined timeframe	<input type="radio"/>	<input type="radio"/>	Pressure injury prevention documented	<input type="radio"/>	<input type="radio"/>
Care plan individualized and current	<input type="radio"/>	<input type="radio"/>	VTE prophylaxis ordered and given	<input type="radio"/>	<input type="radio"/>
Medication reconciliation at each transition <small>NPSG.03.06.01</small>	<input type="radio"/>	<input type="radio"/>	Handoff communication documented <small>NPSG.02.03.01</small>	<input type="radio"/>	<input type="radio"/>

MEDICATION MANAGEMENT OBSERVATIONS

	OBSERVED	NOT OBSERVED		OBSERVED	NOT OBSERVED
Five rights verified at administration	<input type="radio"/>	<input type="radio"/>	Multi-dose vials dated when opened	<input type="radio"/>	<input type="radio"/>
High-alert meds labeled per policy	<input type="radio"/>	<input type="radio"/>	Med fridge temp recorded daily	<input type="radio"/>	<input type="radio"/>
No expired medications in patient area	<input type="radio"/>	<input type="radio"/>	Crash cart sealed and daily check documented	<input type="radio"/>	<input type="radio"/>

INFECTION CONTROL OBSERVATIONS

Hand hygiene performed at point of care Observed Not observed

	OBSERVED	NOT OBSERVED	N/A
Isolation precautions correctly applied	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PPE donned and doffed correctly	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharps containers below fill line <input type="checkbox"/> Observed <input type="checkbox"/> Not observed			
	OBSERVED	NOT OBSERVED	N/A
Central line bundle in use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Foley catheter necessity reviewed daily	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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ENVIRONMENT OF CARE (AT EACH STOP)

	OK	ISSUE		OK	ISSUE
Fire exits clear and signs illuminated	<input type="radio"/>	<input type="radio"/>	Electrical panels — 36" clearance	<input type="radio"/>	<input type="radio"/>
Fire doors close and latch	<input type="radio"/>	<input type="radio"/>	Clean utility separated from soiled	<input type="radio"/>	<input type="radio"/>
18" clearance below sprinkler heads	<input type="radio"/>	<input type="radio"/>	Patient room clutter-free	<input type="radio"/>	<input type="radio"/>
No trip hazards in corridors	<input type="radio"/>	<input type="radio"/>	Call light within patient reach	<input type="radio"/>	<input type="radio"/>

STAFF INTERVIEW QUESTIONS

	CORRECT	INCORRECT		CORRECT	INCORRECT
Staff describes RACE fire response	<input type="radio"/>	<input type="radio"/>	Staff knows rapid response activation	<input type="radio"/>	<input type="radio"/>
Staff knows location of fire extinguisher	<input type="radio"/>	<input type="radio"/>	Staff describes hand hygiene moments	<input type="radio"/>	<input type="radio"/>
Staff can describe patient safety reporting	<input type="radio"/>	<input type="radio"/>	Staff can locate SDS for chemicals they use	<input type="radio"/>	<input type="radio"/>

TRACER FINDINGS

Positive findings (good practices)

Opportunities for improvement

Potential RFI-level findings

Tracer conducted by signature

Department manager notified

Notes

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