Maritime Port State Control Inspection Checklist

Quality Control

DATE	VESSEL	NEXT PORT	MASTER / CSO
____ / ____ / _____			

CERTIFICATES & DOCUMENTATION

	VALID	ISSUE		VALID	ISSUE
International Tonnage Certificate valid	○	○	DOC (ISM) valid and endorsed	○	○
International Load Line Certificate valid	○	○	SMC (ISM) valid and endorsed	○	○
Safety Equipment Certificate valid	○	○	ISPS Certificate (ISSC) valid	○	○
Safety Radio Certificate valid	○	○	IOPP Certificate valid	○	○
Safety Construction Certificate valid	○	○	MLC Certificate valid	○	○

Class certificates valid and no conditions ☐ Valid ☐ Conditions

CREW DOCUMENTATION

Minimum safe manning met ☐ Met ☐ Shortfall

	VALID	ISSUE
All certificates of competency valid	○	○
STCW training certificates current	○	○
Medical certificates in date for all crew	○	○

Work and rest hours records compliant ☐ Compliant ☐ Violations

Crew familiarisation records available ☐ Available ☐ Gaps

SAFETY EQUIPMENT

Lifeboats serviceable and tested ☐ OK ☐ Issue

Life rafts in date and properly stowed ☐ OK ☐ Overdue

Lifejackets — correct number and condition ☐ OK ☐ Issue

EPIRB — hydrostatic release current ☐ OK ☐ Overdue

	OK	ISSUE		OK	ISSUE
Fire-fighting equipment inspected	○	○	Pilot ladder meets requirements	○	○
CO? or Halon system — annual test current	○	○	Emergency lighting operational	○	○

MARPOL ENVIRONMENTAL COMPLIANCE

Oil Record Book Part I current ☐ Current ☐ Gaps

Oil Record Book Part II current ☐ Current ☐ Gaps ☐ N/A

Garbage Record Book current ☐ Current ☐ Gaps

Garbage management plan posted ☐ OK ☐ Missing

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	OK	ISSUE
OWS — 15 ppm alarm tested	○	○
Sewage treatment plant operating	○	○

	OK	ISSUE
Ballast water management plan	○	○
Air emissions — sulphur content compliant *0.5% global or ECA limits*	○	○

OPERATIONAL & MLC

Bridge navigational equipment operational ☐ OK ☐ Defect

Engine room cleanliness and housekeeping ☐ OK ☐ Improve

	OK	ISSUE
Accommodation clean and habitable	○	○
Crew mess and food quality	○	○

	OK	MISSING
Crew complaints register available	○	○
Seafarer Employment Agreements on board	○	○

READINESS SUMMARY

Deficiencies to correct before arrival

Focus areas for this port's MOU _____

Master's signature _____

Notes

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