

Park Picnic Area Cleaning Checklist

Cleaning

DATE ____/____/____	PARK / AREA NAME	CLEANED BY
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TABLES & SEATING

- Tables wiped clean of food and debris
- Benches wiped and free of bird droppings
- No broken or splintered boards OK Repair needed
- Bolts and fixings tight OK Loose
- Tables level — not rocking OK Uneven
- No graffiti or offensive markings OK Clean needed

GRILLS & BBQ STATIONS

- Grill grates scrubbed clean
- Ash removed from firebox
- Hot ash disposed safely
Metal ash bin — not plastic
- Grill area swept clean
- No charcoal or lighter fluid left on ground
- Grill structurally sound — no rust-through OK Replace

WASTE & LITTER

- All rubbish bins emptied
- Ground litter collected — 5 m radius
- Bin liners replaced
- No broken glass on ground
- Recycling bins serviced
- Dog waste bins emptied
If in or near picnic area

SHELTER & RESTROOMS

- Shelter floor swept
- Shelter roof intact — no leaks OK Repair needed

	OK	ISSUE	N/A
Electrical outlets working	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drinking fountain working and clean	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Nearest restroom cleaned and stocked <input type="checkbox"/> OK <input type="checkbox"/> Issue			
Restroom soap and paper replenished <input type="checkbox"/> OK <input type="checkbox"/> Done			

SAFETY & GROUNDS

- Path to picnic area clear and safe OK Hazard
- No wasp or bee nest activity OK Activity found

	OK	ISSUE
No poisonous plants encroaching	<input type="radio"/>	<input type="radio"/>

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	OK	ISSUE
No standing water attracting mosquitoes	<input type="radio"/>	<input type="radio"/>

SIGN-OFF

Maintenance needed _____

Cleaned by signature _____

Notes

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