Property Management Parking Lot Inspection Checklist

Quality Control

DATE	INSPECTOR	PROPERTY
____ / ____ / _____		

PAVEMENT SURFACE

No potholes ☐ OK ☐ Potholes Found

No significant cracking ☐ OK ☐ Cracking

No heaving or settlement ☐ OK ☐ Issue

Surface sealing in good condition ☐ OK ☐ Fading ☐ Needs Reseal

Speed bumps intact ☐ OK ☐ Damaged ☐ N/A

Kerbs and edges intact ☐ OK ☐ Damaged

STRIPING & MARKINGS

Parking space lines visible ☐ Clear ☐ Faded ☐ Need Repaint

	CLEAR	FADED	N/A
Directional arrows visible	○	○	○
Fire lane markings visible	○	○	○

	CLEAR	FADED
Accessible space markings visible	○	○
Stop lines and crosswalks visible	○	○

LIGHTING

All pole lights working ☐ All OK ☐ Bulbs Out

No dark areas or shadows ☐ OK ☐ Dark Spots

	OK	ISSUE
Photocells / timers functioning	○	○
Light poles stable (no lean or rust)	○	○

SIGNAGE

Entrance and exit signs visible ☐ OK ☐ Obscured

Speed limit signs posted ☐ OK ☐ Missing

Accessible parking signs upright ☐ OK ☐ Damaged/Missing

Reserved/numbered space signs correct ☐ OK ☐ Issue ☐ N/A

DRAINAGE & LANDSCAPING

Drains and grates clear ☐ OK ☐ Blocked

No standing water or puddles ☐ OK ☐ Pooling Found

Landscaping islands maintained ☐ OK ☐ Overgrown

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free

Trees trimmed (no low branches over lot) ☐ OK ☐ Trim Needed

SAFETY & SECURITY

	OK	ISSUE	N/A
CCTV cameras visible and operational	○	○	○
Emergency phone / call box working	○	○	○

Bollards and barriers intact ☐ OK ☐ Damaged ☐ N/A

No abandoned vehicles ☐ Clear ☐ Abandoned Found

ACTIONS

Defects found and work orders raised

Inspector signature _____

Notes

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free