

# Restaurant Daily Opening Checklist

Daily Operations | US

DATE ___/___/___	SHIFT	OPENING MANAGER
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## DINING AREA

	PASS	FAIL	N/A		PASS	FAIL	N/A
Tables set and aligned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Condiments filled and wiped	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Chairs clean, no damage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Lighting and music set	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Floor clean, no hazards	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Windows and glass clean	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Menus in place and clean	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Entrance and signage clean	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## RESTROOMS

	PASS	FAIL	N/A		PASS	FAIL	N/A
Toilets and sinks clean	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Toilet paper stocked	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Soap and towels stocked	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Floor dry, trash cans emptied	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## KITCHEN

	PASS	FAIL	N/A		PASS	FAIL	N/A
Equipment on and at temp	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Sanitizer and handwash ready	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Line stations set to par	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Walk-in temps logged	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prep completed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Dishwasher on and at temp	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## BAR

	PASS	FAIL	N/A		PASS	FAIL	N/A
Bar stocked and clean	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Garnishes prepped	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Taps flushed and pouring	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Glassware polished	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ice bins filled	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>				

## POS & CASH

	PASS	FAIL	N/A		PASS	FAIL	N/A
POS terminals tested	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Card terminals tested	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash drawer counted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Online orders system on	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## SAFETY & SERVICE

	PASS	FAIL	N/A		PASS	FAIL	N/A
Fire exits clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Specials communicated	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
First aid kit accessible	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Reservations reviewed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Staff briefing done	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	All stations staffed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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**NOTES**

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Issues or notes for this shift

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**Notes**

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