Restaurant Food Safety Training Checklist

Onboarding & Training

EMPLOYEE NAME	POSITION	TRAINING DATE	TRAINER
		____ / ____ / _____	

PERSONAL HYGIENE

- [ ] When and how to wash hands (20-sec rule)
- [ ] Clean uniform and hair restraint policy
- [ ] No jewellery policy understood
- [ ] Cuts and wounds — blue plaster / glove rule
- [ ] Illness reporting — vomiting, diarrhoea
- [ ] Return-to-work clearance process

TEMPERATURE CONTROL

- [ ] Danger zone explained (5–63°C)
- [ ] How to use a probe thermometer
- [ ] Correct fridge temp (1–5°C)
- [ ] Correct freezer temp (?18°C or below)
- [ ] Cooking core temp (? 75°C)
- [ ] Hot holding minimum (? 63°C)
- [ ] Cooling procedure (hot to cold in 2 hrs)
- [ ] Reheating requirements

CROSS-CONTAMINATION

- [ ] Raw below cooked in fridge
- [ ] Colour-coded chopping boards
- [ ] Separate utensils for raw and cooked
- [ ] Handwashing between tasks
- [ ] Covered storage and labelling
- [ ] Delivery checks — packaging intact

ALLERGEN MANAGEMENT

- [ ] 14 major allergens identified
- [ ] How to check allergen matrix
- [ ] Communicating allergens to customers
- [ ] Preventing allergen cross-contact
- [ ] What to do if customer has a reaction
- [ ] Menu change / substitution procedure

CLEANING & PEST AWARENESS

- [ ] Clean-as-you-go principle
- [ ] Sanitiser vs cleaner — when to use each
- [ ] Cleaning schedule — how to read and follow
- [ ] Correct chemical dilution
- [ ] Reporting pest sightings
- [ ] Waste disposal — separate bins

SIGN-OFF

Food safety certificate (enrolled or passed) ☐ Passed ☐ Enrolled ☐ N/A

Employee understands all topics above ☐ Yes ☐ Needs follow-up

Employee signature _____

Trainer signature _____

Manager sign-off _____

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free

Notes

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free