Supermarket Daily Opening Checklist

Daily Operations | US

DATE	STORE	DUTY MANAGER
____ / ____ / _____		

FRESH & PRODUCE

	OK	NOT OK	N/A		OK	NOT OK	N/A
Produce displays filled	○	○	○	Seafood display presentable	○	○	○
Meat counter stocked	○	○	○	Use-by dates checked	○	○	○
Dairy case stocked	○	○	○	Damaged product removed	○	○	○

BAKERY & DELI

	OK	NOT OK	N/A		OK	NOT OK	N/A
Bakery ovens on	○	○	○	Deli counter stocked	○	○	○
First bake started	○	○	○	Hot food display on	○	○	○
Bakery display stocked	○	○	○	Allergen labels current	○	○	○

SHOP FLOOR

	OK	NOT OK	N/A		OK	NOT OK	N/A
Shelves fronted and faced	○	○	○	Price tags correct	○	○	○
Gaps filled or blocked	○	○	○	Overnight deliveries put away	○	○	○
Promotional displays set	○	○	○	Markdowns processed	○	○	○

CHECKOUTS & CASH

	OK	NOT OK	N/A		OK	NOT OK	N/A
POS terminals tested	○	○	○	Card terminals tested	○	○	○
Cash drawers counted	○	○	○	Receipt printer paper loaded	○	○	○
Self-checkout machines on	○	○	○	Bags and packing stocked	○	○	○

STORE PRESENTATION

	OK	NOT OK	N/A		OK	NOT OK	N/A
Entrance area clean	○	○	○	Lighting all working	○	○	○
Carts and baskets available	○	○	○	Music / PA on	○	○	○
Parking lot clear	○	○	○	Customer restrooms clean	○	○	○

SAFETY & STAFF

	OK	NOT OK	N/A		OK	NOT OK	N/A
Fire exits clear	○	○	○	CCTV operational	○	○	○
First aid kit accessible	○	○	○	Staff briefing done	○	○	○
Wet floor signs available	○	○	○	All departments staffed	○	○	○

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free

NOTES

Issues or notes for today

Notes

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free