Supermarket Meat Department Daily Checklist

Daily Operations

DATE	STORE	COMPLETED BY
____ / ____ / _____		

TEMPERATURE CONTROL

Service display case _____ °C ?1 to 2 °C

Self-serve display case _____ °C ?1 to 2 °C

Prep room temperature _____ °C below 12 °C

Walk-in cooler _____ °C ?1 to 2 °C

Freezer _____ °C ?18 °C or below

DISPLAY & MERCHANDISING

- [ ] Display case full and attractive
- [ ] Products labelled with price and date
- [ ] Use-by and packed-on dates correct
- [ ] FIFO rotation — oldest stock front
- [ ] No discoloured or off-smell product
- [ ] Promotional signage current
- [ ] Marinated and value-added items stocked
- [ ] Pre-packed trays faced and neat

PRODUCTION & TRACEABILITY

- [ ] Grinding log completed per batch
  Species, lot, time, weight, grinder ID
- [ ] Sausage/marinating batch logged
  If applicable
- [ ] Equipment sanitised between species
  Grinder, slicer, bandsaw, trays
- [ ] Separate cutting boards for poultry
- [ ] Handwashing between raw species
- [ ] Scale calibration checked

CLEANING & WASTE

- [ ] Prep surfaces sanitised
- [ ] Band saw cleaned and sanitised
- [ ] Slicer disassembled and cleaned
- [ ] Grinder disassembled and cleaned
- [ ] Display case glass and trim wiped
- [ ] Floor swept and mopped
- [ ] Waste and trim weighed and recorded
- [ ] Markdowns processed before close

SIGN-OFF

Issues or equipment faults _____

Completed by signature _____

Notes

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