Supermarket Seafood Department Daily Checklist

Daily Operations

DATE	STORE	COMPLETED BY
____ / ____ / _____		

TEMPERATURE & ICE

Service display case temperature _____ °C ?1 to 2 °C

Self-serve refrigerated case _____ °C ?1 to 2 °C

Frozen seafood case _____ °C ?18 °C or below

Ice bed fully replenished — fish buried ☐ OK ☐ Top up

Ice clean — no blood or discolouration ☐ OK ☐ Refresh

Drain flowing — no standing water under ice ☐ OK ☐ Blocked

FISH FRESHNESS & DISPLAY

Eyes bright and clear on whole fish ☐ OK ☐ Dull — assess

Gills red or bright pink ☐ OK ☐ Brown — assess

Flesh firm — springs back when pressed ☐ OK ☐ Soft

No off or ammonia odour ☐ OK ☐ Off smell

Fillets moist — no drying at edges ☐ OK ☐ Dry

Display arranged attractively ☐ OK ☐ Rearrange

Species labels correct and legible ☐ OK ☐ Issue

Price per kg/lb displayed ☐ OK ☐ Missing

SHELLFISH & TRACEABILITY

Shellfish ID tags attached and legible ☐ OK ☐ Missing

Live shellfish alive and active ☐ OK ☐ Dead removed

	OK	ISSUE		OK	ISSUE
Cooked prawns separated from raw	○	○	Country of origin labels correct	○	○
Smoked fish separated from raw	○	○	Catch method labelled where required	○	○

HYGIENE & CROSS-CONTAMINATION

Separate tongs for raw and cooked ☐ OK ☐ Issue

Gloves changed between species handling ☐ Observed ☐ Not observed

Chopping board sanitised between uses ☐ OK ☐ Issue

Slicer cleaned between products ☐ OK ☐ Issue ☐ N/A

Handwashing after handling raw fish ☐ Observed ☐ Not observed

Scale wiped between weighing ☐ OK ☐ Issue

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free

END OF DAY

- [ ] Unsold fish assessed — keep or markdown
- [ ] Markdowns processed before closing
- [ ] Waste weighed and recorded
- [ ] Ice bed broken down and drained
- [ ] Display case cleaned and sanitised
- [ ] Floor mopped with deodorising cleaner

SIGN-OFF

Issues or stock shortages _____

Completed by signature _____

Notes

Go digital with Miratag

Skip the paper — fill checklists faster on the Miratag mobile app. Add photos, videos, notes and signatures. Track compliance in real time. Start free at miratag.com

This template is a general-purpose resource, not tailored to any specific jurisdiction. Each organisation must validate compliance with local regulations.

Scan to use it free